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Council on Technology Services
Privacy, Security & Access Work Group
June 6, 2000

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Present: Mike O'Neil, DSS; Jim Adams, DIT; John Breeden, LVA; Rick Fowler, DSS; Dan Galloway, SCC; John Krallman, VT; Shirley Payne, UVA; Andy Poarch, DIT; Paul Bucher for Murali Rao, VDOT; Murray Rosenberg, DTP; Ernie Steidle, DRS; Teresa Thomas, APA; Jim Womack, DSIA (new member); Ed Slate, DMV (new member)

Absent: Kevin Ferlazzo, DJJ; Carrie Gillotte, GMU; Bernie Hill, DOC; Virgil Kopf, DGIF; Peggy Maupin, DGS; John Palese, DSS; Bill Russell, IST; Glenn Thacker, Tax; Lewis Vass, VSP;

The June 6, 2000 COT's, Privacy, Security & Access (PSA) Work Group meeting was held at the Department of Motor Vehicles. Minutes from the meeting held May 3, 2000 were approved as presented.

1. Introduction of New Members: Mike welcomed Jim Womack from DSIA, and Ed Slate from DMV, Ed and Jim Hendricks will rotate as members of the PSA work group.
2. How PSA Can Support Governor's Initiatives for E-government: Bette Dellehay was unable to attend. Mike handed out and reviewed Ms. Dillehay's document, "Implementing Electronic Government in Virginia". Scott Fairholm, Century Date Change Initiative, attended for Ms. Dillehay. Mr. Fairholm iterated that PSA, as well as Digital Signature, is foundational in EO-65.
3. Summary of COTS meeting: Mike reported that he met with Secretary Upson last week, which emphasized that our role is to apply existing rules and where necessary, elevate the gray areas for resolution.
4. ITRM Policy 90-1: Mike reported that the report went to COTS last month and things look favorable (routing is PSA, COTS, Jerry Simonoff—Jerry is working on now). Also the Web Privacy Policy is moving forward.
5. Digital Signatures: Cheryl reported the pilot is in production June through August. The report is due to COTS by September 29, 2000.
6. Announcements:

   -Electronic Procurement Subcommittee is looking for members. Enterprise Architecture revises and sets standards for IT, Dan Galloway and Rick Fowler are good possibilities for members (Murali Rao is on both groups).

   -COVITS, Cyber Security, September 27-28, VMI, Lexington—there is a good format and there will be lots of vendors. It is prudent to secure lodging early—last year demand was greater than expected.

   -As you find interesting links or articles send them to the group—best practices documents should be brought to the meeting.

-Andy suggested we take a more comprehensive approach and posed the question, should we post information on the website?

-EO-65 will be a major effort for PSA. Bring calendars to next meeting where we will discuss how we can support

Next scheduled PSA Meeting: Tuesday, July 11, 2000, 1-3 p.m., DMV Richmond HQ, Room 702, 2300 West Broad Street